

# Project Templates

## PROJECT STATUS REPORT

Project Name:	
Project Manager:	
Week of:	
Focus Area:	

Project Performance			
Schedule	Quality	Scope	Budget

Key Milestones					
ID	Title	Original Planned Completion Date	Current Forecasted Completion Date	Completion Rate	Actual Completion Date

Accomplishments

Top Priorities for Creating Value		
Priority #	Description	Individual Response

Top Risks for this Period				
ID	Risk Type	Description	Probability	Impact

Change Request History				
ID	Title/Description	Schedule Change	Status	Comments

Additional Comments/Charts

